

# Registration Form



This form can be photocopied and completed for multiple registrations.

### How to Apply?

To ensure high quality learning outcomes for all participants numbers are limited. In order to secure your place you should register as soon as possible. Places will be allocated on a first come first served basis and must be booked and paid for at least 14 days prior to date of the programme.

The World Academy of Sport Executive Centre retains the right to refer applicants to alternative courses if this course is not appropriate given their experience. Standards of entry are consistent with those of Manchester Business School. To reserve your place please complete the booking registration form below, including a short overview of your professional career or standard CV and return to us at:

Tel: +44 (0) 161 275 6739 Fax: +44 (0) 161 275 6455

Web: [www.was-executivecentre.org](http://www.was-executivecentre.org)

Email: [coursecounsellors@wasec.mbs.ac.uk](mailto:coursecounsellors@wasec.mbs.ac.uk)

Post: World Academy of Sport Executive Centre, Manchester Business School, Booth Street West, Manchester M15 6PB, UK

**Programmes booked and paid for 60 days prior to commencement will attract a 10% reduction in course fees.**

**Discounts available for multiple course bookings.**

Subject to terms and condition see below

Programme Name: \_\_\_\_\_

Programme Dates: \_\_\_\_\_

Programme Fees (€): \_\_\_\_\_

Discount Applicable (€): \_\_\_\_\_

Programme Code:  FIS Academy  UCI Academy

Netball Academy  IRB Administrators Academy

FIBA Academy  IPC Academy  Other.

Title: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address for Correspondence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Country/Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

VAT Registration No: \_\_\_\_\_

Purchase Order No: \_\_\_\_\_

Invoicing Details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Country/Postcode: \_\_\_\_\_

I agree to the Terms and Conditions and the information provided is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Payment options:

**By Invoice:** Complete the details above and forward.

**By Cheque:** Please make cheques payable to the University of Manchester and return with the registration form to the World Academy of Sport Executive Centre at the address listed above.

**By Credit/Debit Card:** Complete the details below (cards accepted include MasterCard, Visa, Visa Debit/Delta, Visa Electron, Solo, and Switch/UK Maestro):

Card Number: \_\_\_\_\_

Card Type: (Please tick)

MasterCard  Visa  Visa Debit/Delta

Visa Electron  Solo  Switch/UK Maestro

Card Holders Name: (As it appears on the card)

\_\_\_\_\_

Valid from: Month   Year:

Expire Date: Month   Year:

Issue No.   (switch/solo only)

Security Code:

Card Holders Signature: \_\_\_\_\_

**Booking conditions:** A confirmation letter will be sent to you on receipt of your booking form along with an invoice from The University of Manchester for your records. The World Academy of Sport reserves the right to make changes to the programme at short notice.

**Payment:** Made at time of application or 7 days from date of invoice.

**Cancellations:** Withdrawals by the participant 28 days before the event will be charged at 10% of total course cost. Withdrawals by the participant made 14 days before the event will be charged at 50% of total course cost. Withdrawals made within the 14 days prior to the event commencement or non-attendance will be charged at the full amount but a substitute participant will be welcomed at any time. Withdrawals and substitutions must be made in writing. The World Academy of Sport reserves the right to cancel any course if insufficient interest in the course is received, in which instance payments made to the University of Manchester for course fees will be refunded, however the World Academy of Sport is not responsible for other costs incurred by the participant in the event of cancellation.

**Discounts do apply:** If an organisation or individual wishes to register in multiple programmes on our executive programme series, price discounts may apply. Please contact the Academy for further information on discounts available. Organisations do not have to send the same delegates to each of the two or three programmes purchased, and can indeed buy multiple programmes and nominate the relevant participants from the organisation as it sees fit.



This form should NOT be used to apply for the Manchester Global MBA Sports and Major Events, instead go to [www.was-executivecentre.org](http://www.was-executivecentre.org).